

Program Description

- ☐ Describe any changes recently implemented in the program.
- ☐ Describe any anticipated or planned program changes.
- ☐ In what respects is this program most satisfactory and commendable?
- ☐ In what respects is this program most in need of improvement?
- ☐ What steps are recommended for the correction of program weaknesses?
- ☐ Describe public relations activities and include samples.
- ☐ Provide copies of the Teacher Information System (TIS) Report (current year and past 4 years). If the program has been Approved-Conditional or Disapproved during that time, include a copy of the school's response letter to that status.
- ☐ Annual Reports

Program of Study

- ☐ Provide a class roster (current year only).
- ☐ Include copies of complete records maintained in the department.
- ☐ If substitution course is used in place of a foundation course, include copy of letter requesting permission and response letter from ACE.

Perkins Funding

- ☐ Describe how Perkins funds have been utilized in the program. Give examples of in-service, supplies and materials, activities, and the indicator addressed.
- ☐ List program equipment purchased with Perkins Funds, include indicator and activity equipment was purchased

Integration

- ☐ Describe integration activities carried out in the program.
- ☐ Provide examples (paper or electronic) of student work on integration projects (current year only).
- ☐ Include sample lesson plans documenting academic competencies (current year only).

Curriculum & Assessment

- ☐ Describe how Arkansas frameworks followed in all classroom instruction.
- ☐ Provide sample lesson plans documenting the use of frameworks (current year only).
- ☐ Provide sample lesson plans documenting the use of Technology in the classroom (current year only).
- ☐ Provide copies of competency testing records.
- ☐ Textbook adoption information
- ☐ Instructional Improvement Plan (IIP)

Career & Technical Student Organization

- ☐ Describe activities of the student organization
- ☐ Include student organization roster (current year only)
- ☐ Include proof of affiliation (current year only)
- ☐ Arkansas FCCLA By-Laws
- ☐ Arkansas District Policies
- ☐ National FCCLA By-Laws

Advisory Committee/Council

- ☐ Describe the activity of the Advisory Committee/Council.
- ☐ Include lists of Advisory Committee/Council members with occupation and ethnicity.
- ☐ Include copies of the Advisory Committee/Council minutes documenting a minimum of 2 meetings per year.

Professional Development

- ☐ Include list of in-service attendance noting subject area related in-service.
- ☐ List professional memberships held by the instructor, and bylaws, notes, minutes
- ☐ Describe instructor's activity in professional organizations.

Program Operation

- ☐ List equipment purchased with state or local funds.
- ☐ Include a copy of the department inventory (current year only).
- ☐ FACS equipment list

Calendar

Available on FACS Website:

<http://ace.arkansas.gov/cte/programAreas/FACS/Pages/default.aspx>

State Staff Correspondence

Program Managers Memos

Available on FACS Website:

<http://ace.arkansas.gov/cte/programAreas/FACS/Pages/default.aspx>

Movies in the FACS Classroom

2009 Stimulus Money

EOC Review / Competency Test Ethics

Microsoft Office 2007 Upgrade

Textbook Adoption Cycle Clarification

FACS Beginning of the Year 2009-2010

FACS Newsletter

Available on FACS Website:

<http://ace.arkansas.gov/cte/programAreas/FACS/Pages/default.aspx>

Operational Guide

Keep copy of the updated Family and Consumer Sciences Operational Guide here.

Available on FACS Website:

<http://ace.arkansas.gov/cte/programAreas/FACS/Pages/default.aspx>

TAT Visits

This section can be used for notes on your upcoming TAT Visit. The TAT Visit schedule is available on the FACS webpage at:
<http://ace.arkansas.gov/cte/programAreas/FACS/Pages/default.aspx>